FILING FEESCHEDULE EFFECTIVE - JANUARY 1, 2012

NEWTON BOARD OF LICENSE COMMISSIONERS

Martina T. Jackson, Chair - Kathleen M. McCarthy, Commissioner - James H. Mitchell, Commissioner

A FILING FEE OF \$200.00 IS REQUIRED FOR ALL ALCOHOL APPLICATIONS SUBMITTED FOR APPROVAL BY THE ALCOHOLIC BEVERAGES CONTROL COMMISSION (except annual renewals). FEES SHOULD BE MADE PAYABLE TO THE: ABCC OR COMMONWEALTH OF MASSACHUSETTS

A FILING FEE OF \$200.00 IS REQUIRED WITH ALL APPLICATIONS SUBMITTED FOR APPROVAL BY THE BOARD OF LICENSE COMMISSIONERS - PAYABLE TO: CITY OF NEWTON

APPLICATION FOR: (Filing Fee Only)	
NEW LICENSE/TRANSFER	\$200.00
COMMON VICTUALLER LICENSE – NEW/TRANSFER	\$200.00
CHANGE OF MANAGER	\$200.00
PLEDGE OF LICENSE/STOCK	\$200.00
CHANGE OF LOCATION	\$200.00
ALTER PHYSICAL PREMISES – INSIDE ONLY	\$200.00
NEW OFFICER/DIRECTOR	\$200.00
EXTENSION OF PREMISES	\$200.00
CHANGE OF CORPORATE NAME	\$200.00
CHANGE OF DBA - (no state fee required)	\$200.00

APPLICATION FOR: (Filing Fee Only) (Does not include annual fee for license) ANNUAL WEEKDAY ENTERTAINMENT LICENSE SUNDAY LICENSE FOR ENTERTAINMENT	FILING FEES \$150.00 \$100.00
ANNUAL WEEKDAY AUTOMATIC AMUSEMENT MACHINE LICENSE	\$150.00

ONE DAY TEMPORARY PERMITS: ISSUED TO NON-PROFIT ORGANIZATIONS, EDUCATIONAL INSTITUTES, OR RESPONSIBLE MANAGER OF ANY INDOOR OR OUTDOOR ACTIVITY OR ENTERPRISE	FILING <u>FEE</u> \$ 50.00
ALL ALCOHOLIC BEVERAGES WINE/MALT BEVERAGES ONE DAY ENTERTAINMENT PERMITS	\$150.00 \$100.00 \$100.00

FOR ALL NEW LICENSES, ALTERATION OF PHYSICAL PREMISES, EXTENSION OF PREMISES OR CHANGE OF LOCATION - PLANS MUST BE SUBMITTED WITH APPLICATION.

FILING FEESCHEDULE EFFECTIVE - JANUARY 1, 2012

NEWTON BOARD OF LICENSE COMMISSSIONERS

Martina T Talleran Chair IZ 411	
- Martinia I Jackson, Unair - Kathleen M. McC'arthur	Commissioner Terres II & C. 1 11 C
Martina T Jackson, Chair - Kathleen M. McCarthy,	Cultulissioner – James H. Milchell Commissioner

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Don Machine Assess 137 - 1 1 / C C C X X X	140-177A	Atomatic Amusment Machine- Coin-Operated		
· · · · · · · · · · · · · · · · · · ·		Per Machine-Annual Weekday (SunSat.) License		\$ 200.Annually
140 100 1	140 100 1			
140-183A Weekday Entertainment Lic. (MonSat.)-Hrs. Set \$ 200. Annua	140-183A	Weekday Entertainment Lic. (MonSat.)-Hrs. Set		\$ 200. Annually
City of Newton- Sunday License Fee: (Annual) \$ 100		City of Newton-Sunday License Fee: (Annual)		
One Day Entertainment Permit Fee \$ 100.		One Day Entertainment Permit Fee		
140-181 City of Newton - Carnival (Weekdays)	140-181 City of	Newton Comivel (West-days)		
4 50.1 ci day	1 10-101 City 01	ricwion - Camivai (weekdays)	D:1 0 0	\$ 50. Per day
Rides & Games \$ 10. Per each			Kides & Games	\$ 10. Per each

NOTICE: Sunday Entertainment License and Carival Permits require a Comm. of Mass. Sunday License and Sunday License Fee: Payable to the Commonwelth of Massachusetts

Carnival open before 1:00pm on Sunday \$10. Fee

Carnivel open before 1:00pm on Sunday \$5. Fee

GUIDELINES FOR SPECIAL ONE DAY TEMPORARY PERMITS

- A completed application(s) must be filed by 5 P.M. on the <u>first Wednesday</u> of each month. All hearings are held on the <u>third Tuesday</u> of each month, except during the month of December. Filing fee must be submitted with application.
- You <u>must</u> submit a floor plan or diagram (81/2x11) sketch showing the exact location within the event area where alcoholic beverages will be dispensed.
- Written confirmation by owner of property (if applicable) where event is being held stating approval is given for sale/service of alcohol and the occupancy number for location must also be included in letter.
- The application must be approved by the License Comissioners prior to the event. The designated individual appointed to be responsible for the event must appear at the hearing.
- All events can only be held on day and date approved by the License Commission at hearing.
- Rain dates for events must be noted on the application prior to approval. If <u>none</u> is listed on the application at time of approval, event cannot be held other than date specified.
- All alcohol must be purchased from a licensed <u>wholesaler</u> for any one day liquor event. Alcohol is to be delivered
 one hour before event and must be removed when event is over. Section 14 licensees CANNOT purchase alcoholic
 beverages from a package store and CANNOT accept donations of alcoholic beverages from anyone.
- <u>DO NOT</u> allow anyone to bring their own alcoholic beverages to your event.
- Section 14 licenses will not be granted by the License Commission to any person(s), association, partnership or
 corporation while his application for a license under Section 12 is pending before the licensing authorities. <u>A special license cannot cover any portion of a currently licensed premises</u>.
- Alcohol must be dispensed at the event by someone who is server trained and/or familiar with the laws regarding the service of alcohol. Do not allow anyone who is less than 21 years old to purchase or consume alcoholic beverages.
- Ask for identification and examine it closely. Acceptable forms of identification: valid Mass. Driver's License, Mass. Registry of Motor Vehicles Liquor Identification Card, Passport issued by the United States or country recognized by the United States, valid Military Identification Card. (active service card is green color)
- Not more than two drinks may be delivered to one person at one time.
- Control and properly police the area where the alcoholic beverages are being sold and consumed. Do not permit persons to carry their alcoholic beverages outside the area approved for consumption.
- A police detail(s) may be required by the Board of License Commissioner's depending on number of people attending
 event. It is the applicant's responsibility to set up these details.
- No refund is possible after a special one day temporary permit has been issued if not used on date specified. Issuance
 occurs with the delivery of the license and not on the effective date of the license.
- The temporary permit must be posted in the most conspicuous place at the location of event.

Failure to abide by the above listed guidelines or by any provision of the laws or regulations pertaining to alcoholic beverages shall be grounds to deny, suspend or revoke any special license issued under MGL Chapter 138, s14.

		For Office Use Only
		Check No.:
		Amount Rec'd:
SPECIAL C	ONE DAY ALCOHOL	IC BEVERAGES PERMIT APPLICATION
All Alcohol: \$150.00		Filing Fee: <u>\$50.00</u>
Wine/Malt: \$100.00		Payable To: <u>City of Newton</u>
MGL, CHAPTER 138, S Beverages to any enterpr Profit Organizations.	ECTION 14: The Local Licensisise, however, Special Licenses for	ng Authorities may issue special licenses for the sale of Wind and Malt or the sale of All Alcoholic Beverages may <u>ONLY</u> be issued to Non-
SUPPLIER, SPECIAL L	JCENSEES <u>CANN</u> OT PURC	SE ALCOHOLIC BEVERAGES FROM A LICENSED CHASE ALCOHOLIC BEVERAGES FROM A PACKAGE ALCOHOLIC BEVERAGES FROM ANYONE.
		DATE:
() ALL ALCOHO	OL (non-profit only)	() WINE/MALT
NAME OF APPLICAN	NT OR ORGANIZATION A	PPLYING:
ADDRESS:		
PHONE NUMBER:		
Ω	NO PERMIT WILL BE A	PPROVED FOR AFTER 11:30 P.M.)
l.Type of Event:		Day of Event:
Event Date:	Raindate:	Hours of Event:
2. Event Location (nam		
Note: If location is a Ch Department, a written l or upon the premises.	urch, Synagogue, Education	al Facility or Grounds of Newton Parks & Recreation l, must be attached approving the sale/service of alcohol within
. Will function be held	: Inside Outside	Expected Number of People Age
Security Arrangement	nts: Newton Police	Private None
	(the Commission reserves the	right to require additional police details)

4. Will there be enter	tainment: Weekdays Only	y <u></u>	Sunday Only	Both
Describe type of e	ntertainment:			
			uired for Entertainme	
5. Complete Name and	Address of Officers of Non	Profit Owening	•	
Title:	Name:	i-i ront Organizat	ion Applying:	, –
Title:	Name:		_ Address: _ Address:	
6. Name of Person in ch	narge of the sale/dispensing	of alcoholic bever	ages?	
	leted an appropriate Massac yes ()	ио ()		
If no, does the application:	ant have knowledge or expe	erience in regard t	o State Liquor Laws	s: yes () no ()
7. A floor plan of the	res to be used to insure com the manner by which servi not allowed within the area designated premises to be ton within the event area w	where alcohol beveraged where alcohol beveraged must be	ges, if minors are in verages are dispense submitted along w	attendance, will be
noteate an entrances an	d exits. This can be done on	n 8-1/2 x 11" white	paper.	
B. Each applicant/organi supervising the event and attend a hearing for app	zation must designate an inc d adhering to all the rules ar roval.	dividual who will and regulations gov	be at the event and verning this permit a	be <u>RESPONSIBLE</u> for and such person must
lease print:				
ame:	addr	ress:		
	zip code		# w/area code:	
	****The person in charge of			
ignature:		Date: _		
	RETURN COMPLETED BOARD OF LIC	O APPLICATION A CENSE COMMISSION	ND FEE(S) TO:	

BOARD OF LICENSE COMMISSIONER Newton City Hall 1000 Commonwealth Avenue

Newton Centre, MA 02459 617-796-1090



City of Newton Police Department Office of the Chief of Police



Permit/Authorization for Consumption of Alcohol on Public Property City of Newton Ordinance Sec.17-5

Prior to the issuance of a permit to consume alcohol on public property, the Chief of Police shall request and receive approval from the Department Head having jurisdiction over such property. Said permit will only be granted upon authorization by the designated Department Head or his/her designee.

Name of App	licant: Print Name	/ Signat	Date:
Address:	Print Name	Signat	ture .
Organization <u>:</u>			
Location of F	unction:	· · · · · · · · · · · · · · · · · · ·	
Date of Funct	ion <u>:</u>	# of Persons Attending:	Ages:
Time of Func	tion:am/pm t	io:am/pm Phone Cor	ntact #:
Nature of Fun	ection:		Fee:
consumed a	Department: rtment head having jurisdic t the designated time and p	artment Head Approval/Denia ction over the above location, I am lace per Sec.17-5 of the ordinances	aware that alcohol will be s of the City of Newton.
Department H	lead:	(signature) A	Approved: Denied:
Department H	lead <u>:</u>	(print name)	
	Ch	ief of Police Approval/Denial	
·	Permit: Approved:	_Denied: Date of Approval/I Chief of Police	· ·

See reverse side for applicable regulations